

SPECIAL SESSION, MARCH 18, 2020

Community Response – Coronavirus, March 18, 2020 at 9:00am at North Canyon Medical Center Boardroom. Commissioner Bolduc, Commissioner Bolton and Commissioner Buhler via the telephone, Clerk, Denise Gill, Sheriff, Shaun Gough and Gooding County EMS Personnel. Others in attendance were Associates in Family Practice, John Gies, MD, Jeff Brekke, City of Gooding Mayor, along with North Canyon Medical Center's, Chief Executive Officer, JDee Adams and members of North Canyon Medical Centers medical staff.

The following minutes are from North Canyon Medical Center.

1. Call to Order
2. A National and State Emergency has been declared related to the Coronavirus. There have been nine confirmed cases in Idaho as of yesterday, with the closest positive test in Blaine County.
3. What are each of us doing to help address the situation?
 - A. NCMC
 - Inpatient Visitor Restrictions – Effective 3/18
 - Visiting hours are now restricted to 10am-5pm.
 - Patients will be restricted to one visitor per day.
 - Patients in isolation or positive for Coronavirus will not be allowed, visitors
 - All visitors will be screened
 - Elective Surgeries-Effective 3/18
At the recommendation of the U.S. Surgeon General, we've postponed elective surgeries through March 31 and will evaluate on a weekly basis.
 - Clinic Hours & Access
As of March 17th, all our clinic locations remain open for routine care. We are working with Microsoft Teams for telehealth visits to limit the individuals that need to physically be at the hospital (clinic visits).
 - Family Medicine, Gooding
 - Specialty Clinic, Gooding
 - Buhl Clinic
 - Twin Falls Clinic
 - Travel
 - North Canyon Medical Center has suspended all work-related travel through April 30. We have asked our staff to be very cognizant of the current situation and limit personal travel.
 - Food Services
 - Items have been pulled from the front area (entrée, salad bar, etc.) They will be available upon request.
 - Disposable dinnerware for everyone but the patients on the floor.
 - B. AFP
 - Clinics & Access
 - All patients are being screened before coming to the clinic. If the patient is not extremely sick. We are asking them to stay home.
 - Patients with acute symptoms will be screened and/or sent to the ER.
 - Supplies – PPE's have been exhausted. The emergency order will be delivered today. We are not expecting these supplies to last long.
 - C. EMS
 - Staffing – Personnel is limited. We are down one person due to pregnancy. It will only take losing one more fulltime person before we are critically understaffed.
 - Supplies – We are low on PPE; quantities are limited on N-95 and cleaners. Usually, we would use bleach, but due to the demand, it's becoming hard to find.
 - Patient Screening
 - Dispatch is helping with a screening of patients.
 - One person will be sent into a home to conduct screening and temperature checks.
 - D. Gooding School District
 - School Closures
 - Schools will remain closed until a later decision.
 - Idaho High School Activity Association has suspended all practices and activities until April 5th.
 - School Meals – Breakfast and lunch are available by curbside pickup Monday through Friday.
 - E. County
 - Staffing – Staff members that face illness or daycare issues can take time off with pay. At this time, staff will not have to use PTO.
 - Handling Fees – We are asking the community to make payments online. All fees have been waived.
 - Driver License – We are asking the community to renew their driver's license and titles online. Star Card still must be completed in person.
 - Access – Access will only be available through the main entrance. All other entry points will be closed. Upon entering, individuals will be screened for a fever.
 - F. City
 - Payment for services - City office has been closed for in-person payments. Payment can be placed in the drop box, paid online, or over the phone.
 - Staffing – PTO has been extended for all city employees.
 - Law Enforcement – Law enforcement is minimizing contact on low risk and low priority calls.

4. How can we coordinate our efforts? – Email chain and teleconferences will be established for further communications on coordinating efforts.

Meeting adjourned at 10:18 a.m.

/s/Mark Bolduc
Mark Bolduc, Chairman

/s/Susan Bolton
Susan Bolton, Commissioner

/s/Ron Buhler
Ron Buhler, Commissioner

Attest:/s/Denise M. Gill
Denise M. Gill, Clerk