

**GOODING COUNTY  
PLANNING & ZONING  
AND BUILDING DEPARTMENT**  
145 7<sup>TH</sup> Avenue East  
PO Box 417  
Gooding, Idaho 83330  
Phone: (208) 934-5958  
Fax (208) 934-4363  
[www.goodingcounty.org/Planning.html](http://www.goodingcounty.org/Planning.html)

**OFFICE USE ONLY:**

APPLICATION APPROVED BY: \_\_\_\_\_ DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**FEES**

ELEVATION CERTIFICATE	<input type="checkbox"/> NOT REQ'D <input type="checkbox"/>	<b>MH PERMIT:</b>	<b>\$200.00</b>
FIRE DEPT APPROVAL	<input type="checkbox"/> NOT REQ'D <input type="checkbox"/>	<b>FOUNDATION:</b>	<b>\$153.25</b>
CANAL CO. APPROVAL	<input type="checkbox"/> NOT REQ'D <input type="checkbox"/>	<b>NEW ADDRESS:</b>	<b>\$25.00</b>
HEALTH DEPT PERMIT # _____			<b>\$</b> _____

**APPLICATION FOR MANUFACTURED HOME**

**1 PROPERTY OWNER OF RECORD**

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONES: \_\_\_\_\_

**2 MH OWNER**

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONES: \_\_\_\_\_

**3 INSTALLER/CONTRACTOR** (same as 1  same as 2 

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONES: \_\_\_\_\_

**4 USE:** RESIDENTIAL  COMMERCIAL

**5 VIN:** \_\_\_\_\_

**6 SITE EVALUATION – CHECK BOX TO ANSWER YES**

- SITE PLAN ATTACHED see page 4 for an example
- DOES THE PROPERTY HAVE AN EXISTING RESIDENCE?
- IS THE EXISTING RESIDENCE ON A FOUNDATION?
- IS PROPERTY W/IN A HALF MILE OF A CAFO?
- IS PROPERTY W/IN 300 FEET OF CANYON RIM?
- IS PROPERTY W/IN THE FLOODPLAIN?

**7 PARCEL NO:** RP \_\_\_\_\_

SEC \_\_\_\_\_ TOWNSHIP \_\_\_\_\_ S, RANGE \_\_\_\_\_ EBM \_\_\_\_\_  
ACRES: \_\_\_\_\_ ZONE: \_\_\_\_\_

**8 STRUCTURE**

YEAR OF MANUFACTURE:\* \_\_\_\_\_ \*IF PRIOR TO JUNE 15, 1976 PROVIDE COPY OF IDBS CERT.  
MANUFACTURER: \_\_\_\_\_  
MODEL NAME: \_\_\_\_\_  
MODEL NUMBER: \_\_\_\_\_

**9 VALUE:** \$ \_\_\_\_\_

NEW ADDRESS: \_\_\_\_\_

I hereby apply for a permit to do the work stated above, and acknowledge that I have read this application and hereby certify that the information contained herein is complete and correct and, as the applicant, I accept the responsibility to ensure that all work and materials will be in accordance with International Building Code, Idaho State law and Gooding County Ordinances, and that all required inspections are conducted prior to use or occupancy.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**NO WORK TO BE DONE UNTIL PERMIT IS ISSUED**

## DESIGN DATA

The Gooding County Building Inspector recommends that manufactured homes be situated on concrete foundations or runners and tie downs used to compensate for:

- **winds up to 90 mph**
- **snow load 30 lbs**
- **frost depth 24 inches**

Gooding County is located in **Seismic Zone C**

## SETBACK REQUIREMENTS

- New structures must be located at least 50' from the front property line.
- New structures must be located at least 5' from property lines. (measured from eaves)
- No new residence shall be built within 1,320' of a CAFO waste treatment system or corrals.
- Residences shall be constructed at least 700' from any existing CAFO feed storage area.
- Domestic wells shall not be located or operated closer than 500' from a CAFO waste treatment system.

## BUILDING INSPECTIONS

The following inspections, as applicable to the project, will be conducted by the Gooding County Building Official (whichever applicable):

- **SETBACKS**
- **TIE DOWNS & BLOCKING**
- **EGRESS** – which may include steps or decking, etc.
- **FINAL** – which is conducted after state inspections are completed

No building or structure shall be used or occupied, and no change in the existing occupancy classification of a building or structure or portion thereof shall be made until the building official has issued a **Certificate of Occupancy** following the final inspection. Although plan reviews can take up to 60 days, the average time between submittal and approval/disapproval is one week. Please contact the Building Official at 208-934-5958.

## OTHER PERMITS MAY BE REQUIRED

The Idaho Division of Building Safety requires separate permits and inspections for:

- Electricity
  - Plumbing
  - Heating, Ventilation, Air Conditioning (HVAC)
- Electrical, Plumbing and HVAC contractors must have valid state licenses. For permit or inspection requests from the Idaho Division of Building Safety, please call 1-800-955-3044 or 1-800-839-9239.

*24-Hour notice is required by law for inspection requests.*

## COMPLETED APPLICATION CHECKLIST

- Copy of deed showing ownership and legal description
- Two (2) full sets of plans including:**
  - a. Site plan (see attached instructions)
  - b. Floor plans with dimensions
  - c. Elevation views
  - d. Footing and foundation with reinforcing dimensions
  - e. Typical construction detail and fire wall detail
  - f. Cross section and stair detail
  - g. Truss and floor joist details (if applicable)
- Idaho Division of Building Safety Manufactured Home State Certification (for MH constructed prior to 1976).
- Septic Permit or, if septic tank is already in place, a health department inspection report
- Agency Approvals (see attached list)
- Elevation Certificate, if structure is in A-Zone (floodplain)

**REQUIRED COMMENT/APPROVAL LETTERS FROM THE FOLLOWING AGENCIES:**

A. South Central District Health Department: phone: 208-934-4477  
1. Septic Permit or comment letter for any proposed construction.  
2. Two (2) sets of stamped/approved site plans (see above).

B. Highway District: Approach Permit/approval from applicable district:  
Idaho Dept. of Transportation phone: 208-886-7801  
Bliss Hwy Dist phone: 208-352-4400  
Gooding Hwy Dist phone: 208-934-5723  
Hagerman Hwy Dist phone: 208-539-0898  
Wendell Hwy Dist phone: 208-536-6157  
Westpoint Hwy Dist phone: 208-308-6557

\*\*\* If the highway district is not responsible for maintenance, provide a recorded road maintenance agreement and easement information, if a private road.

C. Canal Company/or water district approval from applicable district:  
Big Wood Canal Company phone: 208-886-2331  
Idaho Dept of Water Resources phone: 208-736-3033  
North Side Canal Company phone: 208-324-2319

D. Fire District comment/approval from applicable district:  
Bliss Fire Department phone: 208-358-1180  
Gooding Fire Department phone: 208-934-8348  
Hagerman Fire Department phone: 208-837-4552  
Idaho State Fire Marshall phone: 208-334-4370  
Wendell Fire Department phone: 208-536-5431

*As an alternative to a separate letter, the following may be submitted as an entity's APPROVAL.*

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I have reviewed the plan and determined that it meets all requirements of \_\_\_\_\_.  
(EXAMPLE: "Gooding Fire Dept")

Comments: \_\_\_\_\_

\_\_\_\_\_  
Signature

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I have reviewed the plan and determined that it meets all requirements of \_\_\_\_\_.  
(EXAMPLE: "Hagerman Highway Dist")

Comments: \_\_\_\_\_

\_\_\_\_\_  
Signature

## SITE PLAN INSTRUCTIONS

- A. The site plan may be drawn either by hand or computer generated.
- B. Must be to scale using an accurate drawing scale (for example: "1 in. = 10 ft.", "1 in. = 100 ft." etc.). Should additional sheets be needed, please use match points.
- C. Show the boundaries of the parcel, including the dimensions (found on the survey).
- D. Show the location and dimensions of all existing buildings and structures.
- E. Show the location of the proposed project or division, including the structure dimensions and distances to property lines and existing buildings and structures.
- F. Show the location of all proposed and existing utilities, including power, phone, water, sewer systems, reserve drainfields, etc.
- G. Show the location and dimensions of all existing and proposed roads, driveways, parking areas, rights-of-ways, and easements.
- H. Show the location of any distinguishing physical features located on or adjacent to the property, including, but not limited to: streams, culverts, drainage ways, wetlands, slopes, bluffs, etc.
- I. If you have questions regarding these instructions, please see the example provided below. If you have questions not covered in the example, please call (208) 934-5958, for assistance.

### EXAMPLE SITE PLAN ---

