

REGULAR SESSION, OCTOBER 22, 2018

Commissioner Bolduc opened the meeting at 10:02. Commissioner Edwards, Commissioner Chandler, and the Clerk, Denise Gill was present.

INDIGENT

Commissioner Edwards moved to go into an executive session pursuant to IC§31-874 to consider indigent matters and allow Commissioner Candidate Susan Bolton to attend. Commissioner Chandler seconded the motion. Roll call vote: Edwards-Yes, Chandler- Yes, Bolduc-Yes. Assistant Director, Kathy Ball joined the meeting. The board recessed executive session and returned to regular session at 10:19 a.m. Commissioners Chandler and Edwards moved and seconded to deny 4728, 4742 and 4743. Motion carried.

BUILDING AND GROUNDS

Karl Souza, Building and Grounds Supervisor, reported the awning over the Planning and Zoning entrance is deteriorating. The Commissioners asked Karl to get a bid to get them down and patch the area.

FAIR

Jamie Lancaster, Fair assistant, requested a new laptop for events and sponsors. Commissioner Chandler moved to allow the purchase of a lap top computer from Computer Arts, Inc. in the amount \$1,941.28 and accidental damage coverage for \$142.10. Commissioner Edwards seconded the motion. Motion carried.

TREASURER AND CLERKS

Treasurer Wines requested when the Commissioners would like to have the monies in Zions Bank moved back into the county funds. Treasurer Wines and Clerk Gill requested to have it done now. The Board agreed.

EMERGENCY SERVICES

Missy Shurtz, Emergency Coordinator, reported that she has access to grants that she distributes between the first responders in Gooding County. Gooding County will be hosting an Emergency Managers workshop that will include area field officers. They have conducted some table top exercises with other counties. The Board advised her to go to the SIRCOMM meetings. The Board of asked about the updates to the county plans. Ms. Shurtz reported that she will look into it a report back to the Board.

LMI SURVEY

It was reported that only 53 of the LMI Surveys have been returned from the 345 sent out. They need to have 259 returned. We will have EMS personnel, while on duty, go to the residences and request them to complete the survey.

RESOLUTION 18-10-22

Commissioner Edwards moved to adopt resolution 18-10-02. Commissioner Chandler seconded the motion. Roll call vote: Edwards-Yes, Chandler- Yes, Bolduc-Yes.

County of Gooding Idaho Community Development Block Grant (ICDBG) Citizen Participation Plan Resolution 18-10-22

Pursuant to citizen participation requirements for Idaho Community Block Grant participants, the County of Gooding hereby certifies the following activities will be completed:

Provide for and encourage citizen participation, particularly for low and moderate income persons who reside in slum or blighted areas and areas in which ICDBG funds are proposed to be used. Provide technical assistance to group's representative of low and moderate income persons that request assistance in developing proposals in accordance with procedures developed by the department. Such assistance need not include providing funds to such groups.

Hold a minimum of two public hearings, each at a different stage of the program, for the purpose of obtaining citizens' views. The first public hearing shall include a description of the proposed project, scope of work, budget, schedule, location, and beneficiaries. Any earned program income must also be noted. The application, related documents, and the Application Handbook shall be available for citizens to review.

The second public hearing on the status of funded activities and accomplishments to date; a general description of remaining work and a general description of changes made to the ICDBG project scope of work, budget, schedule, location or beneficiaries.

A public hearing shall also be held in the event ICDBG project activities are added, deleted or substantially changed from the application. Substantially changed means changes made in terms or purpose, scope, location or beneficiaries as defined by the ICDBG program.

Provide reasonable and timely access to local meetings, information and records pertaining to the local government's proposed and actual use of ICDBG funds. Public hearings shall be conducted at times and locations convenient to local citizens.

Public hearings shall be advertised in a local newspaper no less than seven (7) twenty-four (24) hour days prior to the hearing date. If there is no local newspaper, public notification will occur through some other method where there is wide distribution to citizens within the project area. The Community Development staff must approve this method.

A copy of the publication and/or affidavit of publication shall be submitted to the department. The notice should identify all of the topics to be addressed in the public hearing including the assurances that hearings shall be held in facilities that are accessible to persons with disabilities and that alternative formats shall be available to persons with disabilities where practicable, and with advance notice to the unit of local government.

Citizens shall also be notified they will be given the opportunity to comment orally or in writing at a minimum of 7 business days prior to and at the hearing. Special accommodations shall be available for persons with disabilities who may wish to comment within this period.

Public hearings shall be conducted in a manner to meet the needs of non-English speaking residents where a significant number of non-English speaking residents can be expected to participate.

Local citizen participation records which shall be made available to the state and local citizens shall include: A copy of the public notice and/or affidavit of publication which describes proposed or actual project activities, scope of work, location, budget, schedule, objectives, and beneficiaries. Notices shall also contain the accessibility clause for persons with disabilities.

Grantees must provide the address, telephone number, and times for submitting complaints and grievances, and provide timely written answers to written complaints and grievances within fifteen (15) working days where practicable.

Local staff shall be familiar with citizen's complaint procedures. These procedures shall provide local citizens with the opportunity to protest project activities or related issues. A written complaint or grievance is formal notification of a concern, allegation or protest to a proper authority. A formal complaint will be considered filed at the time it is delivered to the appropriate authority's office. To file a complaint, citizens must provide enough information to allow an investigation. The complaint should be clear and concise and include the following information:

- A. Identification of the project, project location, and program activities.
- B. Reason for the complaint (hearsay and innuendo will not be considered valid).
- C. Sufficient data to substantiate any claims or charges. If possible, supporting documentation should be included.
- D. If desired, citizens may propose a solution to the problem.

If the complaint is concerning local activities or project implementation, complaints and grievances shall first be filed with the appropriate elected official. If this is the case, grantees shall be required to notify the department of the complaint. A copy of the response shall also be submitted to the department. Every attempt must be made to respond to citizens within fifteen (15) days where practicable.

If a citizen feels the response from the local jurisdiction is unsatisfactory, he or she may appeal to the department for resolution. The department at that time may request additional information. Every effort will be made by the department to provide a full response within thirty (30) days.

If valid and sufficient data has been provided to substantiate the complaint, an investigation will be conducted. The extent of an investigation depends on the scope and depth of the issues involved.

If the complaint is more appropriately directed toward the ICDBG program activities, the same procedure will be followed except all communications are between the state and the complainant.

This plan shall become effective October 22, 2018.

/s/Mark Bolduc
Mark Bolduc, Chairperson

/s/Helen P. Edwards
Helen P. Edwards, Commissioner

/s/Wayne Chandler
Wayne Chandler, Commissioner

Attest: /s/Denise M. Gill
Denise M. Gill, Clerk

ROAD AND STREET FINANCIAL REPORT

Commissioner Edwards moved to table any action on the Road and Street report. Commissioner Chandler seconded the motion. Motion carried.

Chairman Bolduc recessed the meeting at 12:12 p.m. and reconvened at 1:15 p.m.

MINUTES

Commissioner Edwards moved to approve the minutes from October 15, 2018. Commissioner Chandler seconded the motion. Motion carried.

GOVSPEND

Greg Farber, Govspend, did an online demonstration of Govspend.

REGION IV DEVELOPMENT

Kathy Uker and Georgia Dimick, Region IV Development, joined the meeting. Ms. Uker explain the scoring processes on the RFP's for the EMS Building. The ground must be purchased by November 16, 2018.

Commissioner Edwards moved to recess today's regular session until October 24, 2018 at 10:00 a.m. Commissioner Chandler seconded the motion. Motion carried.

Chairman Bolduc opened the Board of Equalization.

BOARD OF EQUALIZATION

Assessor Baldwin, explained that the Occupancy Roll does not have specific date with it.

Commissioner Bolduc adjourned the Board of Equalization meeting at 3:38 p.m.

Chairman Bolduc reconvened the session October 24, 2018 at 10:02 with Commissioner Edwards, and Clerk, Denise Gill present.

EMS BUILDING

Kathy Unker, Georgia Dimick, Region IV Development and EMS personnel joined the meeting. Chairman Bolduc explained the need to have EMS take the survey's door to door to obtain enough surveys to apply for the grant.

The Board reviewed and scored the RFP they received for the EMS Building.

Commissioner Edwards moved to hire Myers-Anderson for the EMS Station. Commissioner Bolduc seconded the motion. Motion carried.

Chairman Bolduc adjourned the meeting at 12:38

/s/ Helen P. Edwards
Helen P. Edwards, Commissioner

/s/F. Wayne Chandler
F. Wayne Chandler, Commissioner

/s/Mark Bolduc
Mark Bolduc, Chairman

Attest:/s/Denise M. Gill
Denise M. Gill, Clerk